Examiner Appointment Project

Examiners.puchd.ac.in

Process:

1. College dealing clerk will login and fill all the necessary details

- a. Principal / Chairperson Details
- b. Faculty Details: most importantly mobile no.

2. All Examiners will be informed their respective passwords through SMS.

3. Examiner will login through the password received on their mobile, and fill the application form and submit.

4. All Principals/ Chairpersons will be informed their respective passwords through SMS.

5. Principal will login through the password received on their mobile, and can recommend the examiner's application forms of their respective college faculty.

	Examiner Appointment Project (Home Page)
Panjab University, Chandigarh Examiner Appointment Project	Portal for Appointment as Sub-Examiner/Head-Examiner for Undergraduate /
n Home	/ M.Com. etc.) Examinations to be held in 2017 - 2018.
<u>ffi</u> Login	
Any problem, contact: subodhbansal991@gmail.com	

1. College Dealing

a. Login with the same password used by him/her in UgExam / PgExam website.

		Login	
Panjab Uni Examiner /	iversity, Chandigarh Appointment Project		Log In
≜	Home	User name	*
ŧ	Login	Password:	*
			LOG IN
Any problem subodhbans	n, contact: sal991@gmail.com		

b. Fill Principal / Chairperson details

		Principal / HOD Details				
Danish I In	Chandigath	Name	Mr. Principal	max 50 char		
Examiner /	Appointment Project	Date of Birth	01/01/1980	dd/MM/yyyy		
A	Home	Residential Address	Your residential address here	max 200 char		
	Driveland Datalla		Same as above			
	Principal Details	Correspondence Address	(Ludhiana)	max 200 char		
ta	Photo & Sign	Pin Code	// Your Pincode here	max 6 char		
Ā	Faculty Mot.	Resi. Tel. No.	Your Residential tel. no. with STD Code	max20 char		
-		Office. Tel. No.	Your Office tel. no. with STD code here	max 20 char		
(h)	Logout	Mobile No.	9876543210	max 10 char		
<u> </u>		Alternate Mobile No.	Your Alternate mobile no. here	max 10 char		
Logged in	as: 137	Personal Email Id	Your Personal Email Id here	max 50 char		
		Official Email Id	Your Official Email Id here	max 50 char		
			SAVE			

c. Upload Photo and Sign of Principal / Chairperson

		Uplo	oad Principal Photo 8	Sign	screen
Panjab Univ Examiner Ap	ersity, Chandigarh opointment Project	Photo			
A	Home				
	Principal Details				
to	Photo & Sign				
₫	Faculty Mgt.		Choose File No file chosen Recommended size 200px (wi	idth) X 250px (I	Upload neight)
ሳ	Logout	Sign			
Logged in a	s: 137				
Any problem, subodhbansa	contact: 1991@gmail.com		Choose File No file chosen Recommended size 200px (wi	idth) X 100px (I	Upload neight)

d. Faculty Management: add Name, Phone number and other basic details of the examiners. Will click on edit against each examiner in grid below and make changes in the form above.

	~	Consider Manage					↔
		Faculty Manag	Jement				
	V	Examiner Id	137036	max 6 char	Resi. Tel. No.	Residential tel. no. with STD Code	max20 char
Panjab Un	iversity, Chandigarh	Name	Mr.	max 50 char	Office. Tel. No.	Office tel. no. with STD code here	max 20 char
Examiner .	rippointanent riojeot	Father's Name	Father's Name here	max 50 char	Mobile No.	Mobile no. here	max 10 char
		Date of Birth	Date of Birth here	dd/MM/yyyy	Alternate Mobile No.	Alternate mobile no. here	max 10 char
	Home	Permanent Address	Permanent address here		Personal Email Id	Personal Email Id here	max 50 char
				max 200 char	Official Email Id	Official Email Id here	max 50 char
	Principal Details		Same as above		Bank Name	Select One	
		Correspondence	Correspondence Address here		Bank Acc No	Enter Bank Acc No here	max 50 char
ta	Photo & Sign	Address	30	max 200 char	IFSC Code	Enter IFSC Code here	max 11 char
		Pin Code	Pincode here	max 6 char	Designation	Select One	-
8	Faculty Mgt.		L				
				SAV	E		
	Logout						
Logged in	as: 137	Examiner Uld	Name	DOB	Mobile No	Designation	
		137001	Sushma Singla	01 Jan 1980		Associate professor	Edit
		137002	Chandana Raiput	01 Jan 1980		Assistant Professor	Edit
		137003	Raniit Kaur	01 Jan 1980		Lecturer	Edit
		137004	Goldy Garg	01 Jan 1980		Lecturer	Edit
		137005	Amannreet Kaur	01 Jan 1980		Assistant Professor	Edit
		137006	Sheilia Latawa	01 Jan 1980		Lecturer	Edit
		137007	Livika	01 Jan 1980		Lecturer	Edit
		137008	Neeria Puri	01 Jan 1980		Lecturer	Edit
	m contact:	137000	Ivoti Sood	01 Jan 1080		Lecturer	Edit
subodhban	sal991@gmail.com	127010	Anakaba	01 Jan 1090		Locturor	Edit
		137010	whereig	01 2411 1400		Lecturer	CON

- 2. After all examiners details will be uploaded by college dealings, password for login of every examiner and principals' will be sent to their respective mobile numbers.
- 3. Examiner
 - a. Login via mobile number and password messaged on examiner's mobile.

		Login	
Panjab Uni Examiner A	versity, Chandigarh Appointment Project		Log In
A	Home	User name	*
≞	Login	Password:	•
			LOG IN
Any problem subodhbans	n, contact: al991@gmail.com		

b. Examiner will be redirected to Dashboard. His/her application status will be visible and respective steps to apply for the application.

t.		Welcome to Examiner Appointment Portal	
Panjab Uni Examiner A	versity, Chandigarh ppointment Project	Form Status: Not submitted Press F11 to exit full screen Important instructions / Steps to follow	
÷	Home	1. Fill Personal details 2. Upload Photo and Sign 3. Fill Application Form 4. Fill Paper Specifications	
۵	Personal Details	 Submit Form Get your application recommended by principal / head (only through his/her portal) Wait for Approval by Panjab University's Competent Authority 	
2	Photo & Sign		
۵	App. Form		
Ð	Papers to check		
6	Submit Form		
Ċ	Logout		
Logged in a	as: Jasmeet Kaur		

c. Step 1: Fill Personal details

		Step 1. Persona	I Details	
Dealer Ind		Name	Mr. • Jasmeet Kaur	max 50 char
Examiner /	versity, Chanoigarn Appointment Project	Date of Birth	01/01/1980	dd/MM/yyyy
		Residential Address	test	max 200 char
n	Home		4	
			Same as above	
۵	Personal Details	Correspondence Address	A.S. College for Women, Khanna (Ludhiana)	max 200 char
12	Photo & Sign		A	
		Pin Code	160014	max 6 char
ធា	App. Form	Resi. Tel. No.	123456789	max20 char
6		Office. Tel. No.	445748798	max 20 char
ı س	Dagers to check	Mobile No.	9478346212	max 10 char
e	Papera to Greek	Alternate Mobile No.	Your Alternate mobile no. here	max 10 char
(E)	Submit Form	Personal Email Id	a@b.com	max 50 char
۷	Submit Form	Official Email Id	Your Official Email Id here	max 50 char
ڻ	Logout		SAVE SAVE AND CONTINUE	
Logged in	as: Jasmeet Kaur			

d. Step 2: Upload Photo and Sign

	Step 2. Upload Photo & Sign
Panjab University, Chandigarh Examiner Appointment Project	Press F11 to exit full screen Photo
in Home	
Personal Details	
2 Photo & Sign	
3 App. Form	Choose File No file chosen Upload Recommended size 200px (width) X 250px (height)
면 Papers to check	Sign
5 Submit Form	
(¹) Logout	
Logged in as: Jasmeet Kaur	Choose File No file chosen Upload
	Recommended size 200px (width) X 100px (height)
	NEXT: FILL APPLICATION FORM

e. Step 3: Fill Application form



f. Step 4: Fill papers to check



g. Step 5: Review and submit form. Check the checkbox against the declaration, fill password and click on final submit button.



h. Examiner can track status of their application through their home page / dashboard. Examiner can even print application by lick at the link given.



- 4. After all examiners details will be uploaded by college dealings, password for login of every examiner and principals' will be sent to their respective mobile numbers.
- 5. Principal / Recommender
 - a. Login via mobile number and password messaged on his/her mobile.

		Login	
Panjab Uni Examiner /	iversity, Chandigarh Appointment Project		Log In
A	Home	User name	•
Ē	Login	Password:	*
			LOG IN
Any problem subodhbane	n, contact: sal991@gmail.com		

b. Home / dashboard for viewing status of all applications submited by examiners by his/her college

		Recommender Dashboard	
Paniab Uni	versity. Chandigarh	College / Department:	A.S. College for Women, Khanna (Ludhiana)
Examiner A	Appointment Project	Designation:	Principal
		Total applications Recieved:	1
ft	Home	Total applications Recommended:	0
•	Personal Details	Total applications Pending / UnRecommended:	1
ta	Photo & Sign		
Ą,	Examiner Apps.		
8	Faculty Mgt.		
Ċ	Logout		
Logged in	as: Principal		

c. Examiner Applications: Recommend / View Examiner applications.

		Recomm	nend Exami	ners				
Panjab Univ	versity, Chandigarh	Total Applicati	ons Recieved: 1					
Examiner A	ppointment Project	Examiner Id	Name	Designation	Faculty	Status	View	Action
A	Home	137026	Jasmeet Kaur	Professor	Arts	Not Recommended	View	Recommend
	Personal Details							
	Photo & Sign							
	Examiner Apps.							
₿	Faculty Mgt.							
	Logout							
ogged in a	as: Principal							
Any problem subodhbans	ı, contact: al991@gmail.com							