

PANJAB UNIVERSITY CHANDIGARH

FROM

No. _____

Dated _____

(Parent College)

To
The Assistant Registrar (Conduct)
Panjab University,
Chandigarh-160014

Subject: **Acceptance letter for acting as Centre Superintendent for the conduct of Semester Examinations of Panjab University.**

Dear Sir/ Madam,

Please refer to your letter No. _____ / C Dated _____ 20_____ appointing me as Centre Superintendent at _____ (centre of examination) for the conduct of above examination commencing w.e.f. _____

I accept the offer of appointment and certify that:

1. None of my relative* as defined in Rule 8 at Page 434-435, P.U. Calendar, Vol. III 2019 or any other person who is related to me in any way is appearing in an examination at the Centre of my appointment.
(* Relative shall mean wife, son, husband and daughter).
2. I have not written or published any help book, guide or cheap notes for any examination.
3. I have not been disqualified for any University work.
4. I am working as _____ in _____
College/ Deptt. _____
5. I have teaching experience (_____) years and have also acted as Centre Supdt./ Deputy Supdt. / Asstt. Supdt. in the past for _____ years.
6. I shall go through the Book of Instructions for Supdt. and Supervisory staff carefully and shall abide by the instructions as contained therein.

**RESIDENTIAL ADDRESS DURING THE PERMANENT RESIDENTIAL ADDRESS
COURSE OF EXAMINATION AT THE PLACE
OF POSTING**

_____	_____
_____	_____
_____	_____
(E-mail) _____	_____

(Mobile No.) _____

Note:

The acceptance letter duly filled must reach in the office of undersigned at email address osconduct3@pu.ac.in

Yours faithfully,

_____ (Signature)

_____ (Name)

_____ (Designation)

Countersigned

Head of Institution (with seal)
(PARENT COLLEGE)