

PANJAB UNIVERSITY, CHANDIGARH

From	To
The Controller of Examinations, Panjab University, Chandigarh.	1. The Chairpersons, of all the Teaching Deptts., P.U. 2. The Directors, P.U. Regional Centres, Muktsar, Kauni, Ludhiana & Bajwara (Hoshiarpur)

No. 16094-193/C

Dated : 17.09.2025

Dear Sir/Madam,

As you are aware that the University Semester Examinations (Odd Semester) will be commencing w.e.f. 14.11.2025. In order to ensure the conduct of these examinations in a fair and efficient manner and also to instill confidence among the examining staff, we would be in need of the services of University Professors, Readers and Senior Lecturers to take up the assignments as Centre Inspectors/Members of Flying Squads etc. at various Examination Centres located in the Districts of Ludhiana, Ferozepur, Fazilka, Hoshiarpur, Moga, Muktsar etc apart from local duties at Chandigarh Centres.

**The Professors, Associate Professors and Assistant Professors, having minimum 16 years service would be eligible for this assignment. These faculty members would be assigned the above duty during the Semester Examinations December 2025.**

Payment of TA/DA & remuneration of inspection will be made as per PU rules. Further it is informed that the Chief-Coordinator/Coordinator has been allowed to perform Flying Squad duty during their Chief-Coordinatorship/Coordinatorship with the condition to deduct 20% amount from the amount of remuneration to be paid to the Chief-Coordinator/Coordinator.

It is, therefore, requested to recommend the names of those teachers who are fulfilling the above conditions and will be willing and available for the said assignment through website <https://examiners.puexam.in> or by filling the attached Proforma positively by **06.10.2025 (Monday)**.

Your cooperation in the matter is keenly solicited.

Thanking you,

Yours sincerely,  
**Sd/-**  
Controller of Examinations